

April 13, 2023

Steve Ptacek, Superintendent  
Jacksonville School District 117

Dear Mr. Ptacek,

Pursuant to the state open records law, 5 Ill. Comp. Stat. 140/1 to 140/11.5, I write to request access to and a copy of a listing of all Jacksonville School District 117's employee's first and last names, e-mail address, title/position, and primary campus/department location. Please provide this information in an electronic format such as Excel or .csv format to this email address if possible. If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and address.

I agree to pay any reasonable copying and postage fees. Please provide a receipt indicating the charges for each document.

As provided by the open records law, I will expect your response within five (5) working days. See 5 Ill. Comp. Stat. 140/3(c).

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Also, please provide all segregable portions of otherwise exempt material.

Thank you for your assistance.

Sincerely,

Janie Jordan  
janie@dataresearchpartners.com  
Data Research Partners LLC  
506 Sunny Lane #A  
Austin, TX 78702



Matthew Moore <mmoore@jsd117.org>

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## FOIA Request from April 13, 2023

1 message

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**Matthew Moore** <mmoore@jsd117.org>

Thu, Apr 20, 2023 at 3:20 PM

To: "janie@dataresearchpartners.com" <janie@dataresearchpartners.com>

Ms. Jordani,

Please see the attached response to the FOIA request we received on April 13, 2023.

Sincerely,  
Matt Moore

A handwritten signature in cursive script, appearing to read "M. Moore".

*Assistant Superintendent  
Jacksonville School District 117*



**Data Research Response Letter 04-20-23.pdf**

380K

**Jacksonville School District #117**

211 W State Street  
Jacksonville, Illinois 62650  
Office: (217)243-9411  
Fax: (217)243-6844



Matthew Moore, Assistant Superintendent

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April 20, 2023

Dear Janie Jordan,

Thank you for writing to Jacksonville School District 117 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On April 13, 2023, JSD 117 was in receipt of your request for the following information for Jacksonville School District #117:

1. Employee's first and last name
2. Employee's email address
3. Employee's title/position
4. Employee's primary campus/location

As the FOIA Officer for Jacksonville School District 117, I am writing to inform you that your request is denied. Please find the explanation of the denial below:

- Section 8.5a of 5 ILCS 140 states, "Notwithstanding any provision of this Act to the contrary, a public body is not required to copy a public record that is published on the public body's website. The public body shall notify the requester that the public record is available online and direct the requester to the website where the record can be reasonably accessed."
  - The information you requested is indeed posted online on our website, [www.jsd117.org](http://www.jsd117.org). A staff directory for each department/school can be found by clicking on the respective department/school at the top of the page.

You have a right to have the denial reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor  
Office of the Attorney General  
500 South 2nd Street  
Springfield, IL 62706  
Fax: 217-782-1396  
Email: [public.access@ilag.gov](mailto:public.access@ilag.gov).

If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days of the date of this denial. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original FOIA request and this denial letter when filing a Request for Review with the PAC.

Sincerely,

Matthew Moore  
Assistant Superintendent  
Jacksonville School District 117  
(217) 243-9411  
[mmoore@jsd117.org](mailto:mmoore@jsd117.org)